



**JACS Enterprises Inc.  
Variable Hour/Crew Team**



**2026**

**EMPLOYEE BENEFIT  
SUMMARY**

**BENEFIT PLANS AND CONTRIBUTIONS EFFECTIVE  
JANUARY 1, 2026 TO DECEMBER 31, 2026**

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# Introduction to Your Employee Benefits

In support of our philosophy to provide our eligible crew team members and their families with a complete compensation package, JACS Enterprises Inc. is pleased to offer you the opportunity to participate in a quality benefits program.

This guide is designed to make it easy for you to understand your benefits and other pertinent information. Although it will provide summaries of some of the services available to you, it is not a substitute for the benefit book provided by the healthcare carrier.

## What's New for This Year?

You are eligible for this plan because you have averaged 30 or more hours per week during the last 12 months of your employment with JACS Enterprises Inc. When we measure your hours, we take into account all your hours of service including vacation, holiday, illness, jury duty, or military leave of absences (if applicable).

You are now eligible to participate for the next 12 months as long as you continue to be employed and pay your share of the premium regardless of the actual hours you work. Your costs for participation are illustrated on page 8.

Your payroll deductions are adjusted each year to reflect changes in the plans and affordability rules so please review these costs on page 8 of this booklet.

Please carefully review the benefit summaries in this book for details on your benefits.

## What are my Benefit Options?

- Blue Cross Blue Shield of MI Medical
- Delta Dental
- Delta Vision



Your Medical includes "Virtual Care by Teladoc Health". With this service you will have access to online Medical visits 24/7 and Behavioral Health services anywhere in the U.S.

This affordable service provides easy-to-use online "Virtual Doctor Visits" for minor, non-emergency illnesses.

## Who is Eligible?

Variable Hour employees working 30+ hours per week (based upon criteria established by the ACA) are eligible to enroll for Medical coverage as mandated by the Affordable Care Act. Eligibility will be based upon our standard measurement period (existing employees) or an initial measurement period (new employees).

## When will my Benefits Begin?

Your benefits will begin on the 1st of the month following the completion of your measurement period.

## Who You Can Cover

You can cover any "eligible dependents". Eligible dependents include:

- Your legally recognized spouse.
- Legal children until the end of the year in which they turn age 26 for medical. Until the birthday in which they turn age 26 for Delta Dental.

# Introduction to Your Employee Benefits

## New Hire Enrollment Instructions

To enroll for coverage, you will need to complete the following items and return them to Justin Villaire or Ashley Villaire as soon as possible but no later than 30 days after your eligibility date.

☒ New Enrollment

- Subscriber New Enrollment Form



## Open Enrollment Instructions

The open enrollment period will occur annually in December with changes to your coverage effective January 1.

The elections you make during open enrollment will be effective for the period January 1, 2026, through December 31, 2026. Please complete the following items and return them to Justin Villaire or Ashley Villaire as soon as possible.

☒ New Enrollment

- Subscriber New Enrollment Form

☒ Adding or Deleting Dependents or Other Changes – Please complete member change form.

**Important: If you are waiving coverage for any reason, including covered under a spouse or family member you must complete and turn in a waiver form.**

## Mid-Year Status Changes *(Can I change coverage in the middle of the year?)*

Once you make your elections for coverage, you cannot change them until the next open enrollment period.

Your benefit election is generally irrevocable for the period of coverage unless you experience a qualified change in status event that affects your eligibility for coverage and you request a benefit change that is consistent with and on account of the qualified event.

Events may include:

- |   |  |
|---|--|
| • a change in marital status                | • loss of coverage under a government plan |
| • change in number of dependents            | • a judgment, decree or order              |
| • change in employment status               | • Medicare or Medicaid entitlement,        |
| • significant plan cost or coverage changes | • a qualified Family Leave of Absence      |
|   | • or a HIPAA special enrollment event.     |

Coverage changes must be consistent with you or your dependents' "status change" that affects eligibility under an employer's plan.

**Employees have 30 days after a status change to make a change in benefits.  
Changes not made within 30 days must wait for the next open enrollment period.**

# Introduction to Your Employee Benefits

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## Actively at Work Requirement

If an employee is not in active employment because of injury, sickness, temporary layoff or leave of absence on the date that coverage would otherwise become effective, some benefits may be delayed.

If a family member is totally disabled on the date coverage would otherwise begin, some benefits may not begin until he or she is no longer totally disabled. Generally, your family member is totally disabled if he or she is confined in a hospital or similar institution; is unable to perform two or more activities of daily living because of a physical or mental incapacity resulting from an injury or a sickness; is cognitively impaired; or has a life-threatening condition.



## When Coverage Ends

Your coverage will end when you are no longer an eligible employee of JACS Enterprises, Inc. Dependent coverage will end when your coverage ends, or earlier if the individual is no longer an eligible dependent (i.e., divorce or child reaches limiting age).

Because your hours were measured for 12 months to determine eligibility, your coverage will generally be provided for 12 months (known as your stability period) regardless of your actual hours worked during the stability period. Each year we will complete a “look back” measurement period to determine your continued eligibility.

Certain coverage may continue after your termination date through a Conversion, COBRA or Portability option. Premiums are fully paid by the employee in each of these options.

## Medical Plan Waiver Option

If you are waiving this coverage because you are currently covered by another medical plan, you will not lose future eligibility for this plan. However, you must enroll in this plan within 31 days of your current plan benefits ending. This provision applies to both you and your dependents.

In addition, if you acquire a new dependent as a result of marriage, birth, adoption, or placement for adoption, you will be able to enroll yourself and your dependent, provided you elect coverage within 31 days of the qualifying event.

## Compliance with the ACA

The medical plan offered to you does provides minimum essential coverage and the minimum value standard (pays at least 60% of allowed charges) as defined by the Affordable Care Act.

JACS Enterprises, Inc. will make the lowest cost medical plan available to you at an affordable cost for single coverage as defined by the Affordable Care Act.

# Overview of Your Employee Benefits



## What are my benefits and how much will they cost me?

### Overview of Employee Benefits

Summaries of employee Medical, and Prescription benefits are included on the following pages.

The benefit charts included in this document are provided as an easy-to-read summary; they are not contracts. Additional limitations and exclusions may apply. For an official description of benefits, please see each carrier's benefit book.

### Covered Services

Your medical benefits provided include:

- ✓ Routine physical examinations covered at 100%
- ✓ Hospital care and surgical procedures
- ✓ Outpatient services
- ✓ Mental Health and Substance Abuse Rehabilitation
- ✓ Prescription drugs



### About the Medical Plan

#### The Blue Cross and Blue Shield (PPO)

This plan will provide you with the largest Preferred Provider (PPO) Network in Michigan. When you receive services from a provider in the PPO network you will limit your out-of-pocket costs because the PPO providers accept the BCBSM approved amount as payment in full, which means you will be responsible only for any deductible and/or copayments required by your contract.

The advantages of using a PPO provider are:

- The Plan pays more when services are received from a PPO provider.
- Reduced out-of-pocket expenses.
- No claim forms.
- Freedom of choice at time of service.
- No mandatory referrals prior to receiving treatment.

You may also use an out-of-network provider to receive services; however, you may have to pay up front at the time of service and submit the claim to BCBSM. In addition, an out-of-network provider may bill you the difference if their fees are higher than the BCBSM approved amounts.

# Medical Benefit Summary

BCBSM SB HSA \$6350 MEDICAL PLAN BENEFITS		
Plan Benefits	In-Network	Out-of-Network
Deductibles	\$6,350 Individual/\$12,700 Family	\$12,700 Individual/\$25,400 Family
Coinsurance	None	20%
Total Out of Pocket Maximum	\$6,350 individual/\$12,700 Family	\$15,000 individual/\$30,000 Family
Preventive Care Services	100% (no deductible)	Not covered
Office Visit (Primary Care Doctor)	100% after deductible	80% after deductible
Virtual Primary Care Visit	100% after deductible	80% after deductible
Specialist Office Visit	100% after deductible	80% after deductible
Urgent Care Facility	100% after deductible	80% after deductible
Emergency Room Visit	100% after deductible	80% after deductible
Diagnostic test & X-rays	100% after deductible	80% after deductible
Maternity (Routine Prenatal Care)	100% (no deductible)	100% (no deductible)
Hospital Care	100% after deductible	80% after deductible
Surgical Care	100% after deductible	80% after deductible
Inpatient Mental/Substance Abuse Treatment	100% after deductible	80% after deductible
Outpatient Mental/Substance Abuse Treatment	100% after deductible	100% after deductible
Rehabilitation Services	100% after deductible	80% after deductible
<b>Prescription Drugs:</b>		
Generic	Tier 1: 100% after deductible	Tier 1: 80% after deductible + 20%
Preferred Specialty	Tier 2: 100% after deductible	Tier 2: 80% after deductible + 20%
Non-Preferred Specialty	Tier 3: 100% after deductible	Tier 3: 80% after deductible + 20%
<b>The benefits described above are intended to be only a Summary Description. For details, please review the Certificate of Coverage Agreement.</b>		



# Dental and Vision Summaries

Delta Dental		
	In Network	Out of Network
<b>Deductible</b>		
Individual	\$50	\$50
Family	\$150	\$150
<b>Preventive Care</b>	100%	100%
<b>Basic Care</b>	80%	80%
<b>Major</b>	50%	50%
<b>Calendar Year Max</b>	\$1,000	\$1,000



Delta Vision - VSP Network		
	In Network	Out of Network
<b>Eye Exams</b>	\$10 copay	Up to \$45 less \$10
<b>Lenses</b>	\$25 copay	Up to approved amount less \$25
<b>Frames</b>	\$130 allowance less \$25 copay	Up to \$70 less \$25
<b>Contact Lenses</b> <b>Medically Necessary</b> <b>Elective</b>	\$130 allowance less \$25 copay	Up to \$210 less \$25 \$105 allowance





# Employee Contributions

JACS Enterprises Inc. shares the cost of your medical, dental and vision benefits with you.

The amount you are responsible for paying is automatically deducted from your paycheck. This does not include any additional costs for co-payments, or other out-of-pocket expenses that are your responsibility.

Employee costs are based on your rate of pay and vary by employee based on earnings. You may also add dependents by paying the additional costs of those dependents. Please contact your supervisor to confirm your actual deductions.

**Sample Employee Medical Deductions. Contributions are based on your actual Rate of Pay.**

Hourly Rate	Per Pay Deduction
\$13.73	\$82.05
\$14.00	\$83.66
\$14.50	\$86.65
\$15.00	\$89.64
\$15.50	\$92.63
\$16.00	\$95.62
\$16.50	\$98.60
\$17.00	\$101.59
\$17.50	\$104.58
\$18.00	\$107.57
\$18.50	\$110.56
\$19.00	\$113.54
\$19.50	\$116.53
\$20.00	\$119.52
\$20.50	\$122.51
\$21.00	\$125.50
\$21.50	\$128.48
\$22.00	\$131.47
\$22.50	\$134.46
\$23.50	\$140.44
\$24.00	\$143.42
\$24.50	\$146.41
\$25.00	\$149.40
\$25.50	\$152.39
\$26.00	\$155.38
\$26.50	\$158.36

Hourly Rate	Per Pay Deduction
\$27.00	\$161.35
\$27.50	\$164.34
\$28.00	\$167.33
\$28.50	\$170.32
\$29.00	\$173.30
\$29.50	\$176.29
\$30.00	\$179.28
\$30.50	\$182.27
\$31.00	\$185.26
\$31.50	\$188.24
\$32.00	\$191.23
\$32.50	\$194.22
\$33.00	\$197.21
\$33.50	\$200.20
\$34.00	\$203.18
\$34.50	\$206.17
\$35.00	\$209.16
\$35.50	\$212.15
\$36.00	\$215.14
\$36.50	\$218.12
\$37.00	\$221.11
\$37.50	\$224.10
\$38.00	\$227.09
\$38.50	\$230.08
\$39.00	\$233.06
\$39.50	\$236.05
\$40.00	\$239.04

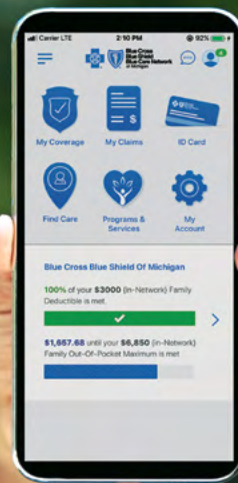
Delta Dental Plan	
Per Paycheck Dental Deductions	
Employee	\$12.96
Employee + 1 Dependent	\$24.33
Family	\$45.61

Delta Vision Plan	
Per Paycheck Vision Deductions	
Employee	\$2.96
Employee + 1 Dependent	\$5.93
Family	\$9.54



Blue Cross  
Blue Shield  
Blue Care Network  
of Michigan

Confidence comes with every card.®



**READY  
TO HELP**



## Tap in to your health care plan — anytime, anywhere

### Get the app.

Scan this QR code with  
your smartphone camera:



Or text **APP** to  
**222764**.

Our **mobile app** helps you understand your health care plan and how it works. From your deductible to claims to out-of-pocket costs, you'll have the information to manage your plan and get the most from your benefits, wherever you go.

- View your claims and explanation of benefits statements to understand what providers charged and why. Sign up for email and push notifications.
- Check your plan's benefits before you make an appointment to receive care.
- Know your deductible and how much you've paid toward your out-of-pocket balance.
- Track the progress of your prior authorization or referral requests. Receive an email or text with real-time status updates.
- Find care in your network and compare the cost.\* Check doctor and hospital quality.
- Show your virtual member ID card to your doctor's office staff so they have the information they need to look up your coverage.

If you need help registering for your account, call the Web Support Help Line at **1-888-417-3479**.

For details about our app, go to [bcbsm.com/app](https://bcbsm.com/app).

\*Cost estimates are available to most non-Medicare members.

If you text us, you'll receive our mobile app download link. Message and data rates may apply. Visit [bcbsm.com](https://bcbsm.com) for our *Terms and Conditions of Use* and *Privacy Practices*.

Blue Cross Blue Shield of Michigan and Blue Care Network are nonprofit corporations and independent licensees of the Blue Cross and Blue Shield Association.



# Anytime, anywhere, you have care that's always there



## PRIMARY CARE PROVIDER

Call your primary care provider first when you're not feeling well. Your doctor knows you and understands your health history — so you get personalized, one-on-one care.

Your doctor also works with you to make health care choices that are right for you. This includes helping you get specialized treatment when you need it and coordinating all your care with your other providers. Plus, your doctor may offer additional services, such as virtual visits, same-day appointments and extended hours.

Along with doing annual exams and giving immunizations, primary care providers treat minor illnesses such as:

- Colds and flu
- Mild allergy symptoms
- Sinus and respiratory infections

## Why you need a primary care provider

- High-quality, comprehensive care provided by a doctor you know and trust
- Knows you and your medical history and coordinates all your care
- Your primary care provider may offer:
  - Virtual visits
  - Nurse consultations
  - Same-day or urgent care appointments
  - Evening and weekend appointments
  - Additional services, such as labs

You may have Virtual Primary Care through Teladoc Health®.\* (For Blue Cross PPO members)

**YOU HAVE CHOICES FOR CARE. LEARN MORE AT [BCBSM.COM/FINDCARE](https://bcbsm.com/findcare).**

Remember to coordinate all your care with your primary care provider. Follow up with him or her after receiving care elsewhere. This information isn't intended to be medical advice. In an emergency, call 911 or go to an emergency room near you.

\*Not all services are covered by all plans

Blue Cross Blue Shield of Michigan and Blue Care Network are nonprofit corporations and independent licensees of the Blue Cross and Blue Shield Association. Teladoc Health® provides Virtual Care Solutions for Blue Cross Blue Shield of Michigan and Blue Care Network.





# Maximize your oral health, wherever you are!

Your oral health is important to Delta Dental—and to your overall health! The free Delta Dental Mobile App is designed to help you get the most out of your dental benefits.

**As the primary subscriber, you can:**

## Coverage and claims information

- Review your dental policy coverage details such as deductibles, maximums and other benefits.
- Look up detailed claims information for your most recent dentist visits.
- Add your spouse or dependents so they can easily access the whole family's coverage.

## Mobile ID card

- View, share and save your ID card right from your phone.
- Use Apple Passbook and Google Wallet for quick access.

## Get started

- Scan the QR code to the right or search for the Delta Dental Mobile App in your Apple or Android device app store.
- Only the primary subscriber can create a login using the mobile app.

## Find a dentist

- Search and compare dental offices to find one that suits your needs.
- Save your family's preferred dentists to easily schedule dental care.

## Dental Care Cost Estimator

- Easily get estimated cost ranges on common dental care needs for dentists in your area.
- Tailor possible care cost by selecting your preferred dentist.



Scan to download the Delta Dental app

## Secure access to your benefits via Member Portal on your mobile browser or desktop

Delta Dental's free and easy to use online Member Portal gives you secure, 24/7 access to all your dental benefit information. Visit [www.memberportal.com](http://www.memberportal.com) to log in.

- If you are new to Member Portal, click the "Sign up" link to register. You will need the subscriber's member ID. In most cases, the member ID is the same as the subscriber's Social Security number.
- Member Portal is available for both the primary subscriber and spouse.





# The Link Between Oral and Overall Health

Regular dental visits are important to keeping your smile healthy, but did you know that more than 120 signs and symptoms of nondental disease can be detected in a routine oral exam?<sup>1</sup> During routine checkups, dentists not only look for cavities and gum disease, but also monitor symptoms that may point to overall health concerns. If certain signs are detected, dentists can urge patients to seek medical attention to better manage their oral and overall health.



**BRAIN**—People with severe gum disease have 4.3 times higher risk for cerebral ischemia stroke than those with mild or no gum disease.<sup>2</sup>



**MOUTH**—Many everyday medications can affect your oral health. A common side effect is dry mouth, which could increase your risk for tooth decay. Those who use inhalers are also at risk for a fungal infection called oral candidiasis (thrush). This appears as white spots in your mouth and can be painful.<sup>3</sup>



**HEART**—Gum disease and heart disease have similar underlying causes, including the buildup of dental plaque over time. When left untreated, plaque can spread below the gum line, allowing bacteria to enter the bloodstream and increase the risk for systemic diseases such as heart disease.<sup>4</sup> It's important for those with high-risk medical conditions to keep bacteria in their mouths as low as possible to prevent infections in the heart.



**PANCREAS**—Research shows a strong connection between periodontal (gum) disease and diabetes. People with diabetes not only are more likely to have gum disease, but can have a more advanced stage of the condition compared to those without diabetes.<sup>5</sup> Gum disease can also make it more difficult to control blood sugar, making the body more resistant to the insulin produced by the pancreas.



**BONES**—Those with osteoporosis often take drugs called bisphosphonates for treatment and reduced risk of bone fractures. However, the drug can cause a rare but serious side effect called bisphosphonate related osteonecrosis of the jaw (BONJ). Gum disease can increase the risk of BONJ, as well as certain dental procedures, like extractions.<sup>6</sup>



**REPRODUCTIVE TRACT**—Oral health is especially important for women who are pregnant. Hormone changes during pregnancy can affect oral health, and as many as 40 percent of pregnant women experience gum disease.<sup>7</sup> By delaying important dental treatment, expectant mothers may put themselves and their baby at risk. In fact, high maternal levels of the bacteria that cause cavities may contribute to low infant birth weight.<sup>8</sup>



1 James W. Little et al., *Dental Management of the Medically Compromised Patient* (St. Louis: Mosby, 2012) 2 Armin J. Grau et al., "Periodontal Disease as a Risk Factor for Ischemic Stroke," *Stroke* 35, no. 2 (2004): 496-501. 3 American Dental Association, "Medications and Oral Health," web. 4 TE Van Dyke and AJ van Winkelhoff, "Infection and Inflammatory Mechanisms," *Journal of Clinical Periodontology* 40, suppl. 14 (2013): S1-S7. 5 Delta Dental Plans Association, "Research Review September 2009. Oral and General Health—Exploring the Connection. Associations Between Periodontal Disease and Diabetes Mellitus," web. 6 V Thumbigere-Math, et al., "Periodontal disease as a risk factor for bisphosphonate-related osteonecrosis of the jaw," *Journal of Periodontology* 85, no. 2 (2014): 226-33. 7 American College of Obstetricians and Gynecologists, "Oral Health Care During Pregnancy and Through the Lifespan—Committee Opinion No. 569," *Obstetrics & Gynecology* 122, no. 2, part 1 (2013): 417-22. 8 Li, Y et al., "Mode of Delivery and Other Maternal Factors Influence the Acquisition of Streptococcus Mutans in Infants," *Journal of Dental Research* 84, no. 9 (2005): 806-11.



# Medicare Part D Creditable Coverage Notice

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## Important Notice from JACS Enterprises Inc. About Your Prescription Drug Coverage and Medicare

Please read this notice carefully and keep it where you can find it. This notice has information about your current prescription drug coverage with JACS Enterprises Inc. and about your options under Medicare's prescription drug coverage. This information can help you decide whether or not you want to join a Medicare drug plan. If you are considering joining, you should compare your current coverage, including which drugs are covered at what cost, with the coverage and costs of the plans offering Medicare prescription drug coverage in your area. Information about where you can get help to make decisions about your prescription drug coverage is at the end of this notice.

There are two important things you need to know about your current coverage and Medicare's prescription drug coverage:

1. Medicare prescription drug coverage became available in 2006 to everyone with Medicare. You can get this coverage if you join a Medicare Prescription Drug Plan or join a Medicare Advantage Plan (like an HMO or PPO) that offers prescription drug coverage. All Medicare drug plans provide at least a standard level of coverage set by Medicare. Some plans may also offer more coverage for a higher monthly premium.
2. JACS Enterprises Inc. has determined that the prescription drug coverage offered by Blue Cross Blue Shield of Michigan is, on average for all plan participants, expected to pay out as much as standard Medicare prescription drug coverage pays and is therefore considered Creditable Coverage. Because your existing coverage is Creditable Coverage, you can keep this coverage and not pay a higher premium (a penalty) if you later decide to join a Medicare drug plan.

## When Can You Join a Medicare Drug Plan?

You can join a Medicare drug plan when you first become eligible for Medicare and each year from October 15<sup>th</sup> to December 7<sup>th</sup>.

However, if you lose your current creditable prescription drug coverage, through no fault of your own, you will also be eligible for a two (2) month Special Enrollment Period (SEP) to join a Medicare drug plan.

## What Happens to Your Current Coverage If You Decide to Join a Medicare Drug Plan?

If you decide to join a Medicare drug plan, your current JACS Enterprises Inc. coverage will be affected. Plan participants cannot keep their prescription drug coverage under the group health plan if they select Medicare Part D prescription drug coverage. If they select Medicare Part D prescription drug coverage, the group health plan's medical and prescription drug coverage will be terminated.

If you do decide to join a Medicare drug plan and drop your current JACS Enterprises Inc. coverage, be aware that you and your dependents will be able to get this coverage back.

## When Will You Pay a Higher Premium (Penalty) to Join a Medicare Drug Plan?

You should also know that if you drop or lose your current coverage with JACS Enterprises Inc. and don't join a Medicare drug plan within 63 continuous days after your current coverage ends, you may pay a higher premium (a penalty) to join a Medicare drug plan later.

If you go 63 continuous days or longer without creditable prescription drug coverage, your monthly premium may go up by at least 1% of the Medicare base beneficiary premium per month for every month that you did not have that coverage. For example, if you go nineteen months without creditable coverage, your premium may consistently be at least 19% higher than the Medicare base beneficiary premium. You may have to pay this higher premium (a penalty) as long as you have Medicare prescription drug coverage. In addition, you may have to wait until the following October to join.

## For More Information About This Notice or Your Current Prescription Drug Coverage

Contact the person listed below for further information call Daniel S. Ward, RHU, at (248) 359-0583. NOTE: You'll get this notice each year. You will also get it before the next period you can join a Medicare drug plan, and if this coverage through JACS Enterprises Inc. changes. You also may request a copy of this notice at any time.

## For More Information About Your Options Under Medicare Prescription Drug Coverage...

More detailed information about Medicare plans that offer prescription drug coverage is in the "Medicare & You" handbook. You'll get a copy of the handbook in the mail every year from Medicare. You may also be contacted directly by Medicare drug plans.

For more information about Medicare prescription drug coverage:

- Visit [www.medicare.gov](http://www.medicare.gov)
- Call your State Health Insurance Assistance Program (see the inside back cover of your copy of the "Medicare & You" handbook for their telephone number) for personalized help
- Call 1-800-MEDICARE (1-800-633-4227). TTY users should call 1-877-486-2048.

If you have limited income and resources, extra help paying for Medicare prescription drug coverage is available. For information about this extra help, visit Social Security on the web at [www.socialsecurity.gov](http://www.socialsecurity.gov), or call them at 1-800-772-1213 (TTY 1-800-325-0778).

**Remember: Keep this Creditable Coverage notice. If you decide to join one of the Medicare drug plans, you may be required to provide a copy of this notice when you join to show whether or not you have maintained creditable coverage and, therefore, whether or not you are required to pay a higher premium (a penalty).**

Date: October 1, 2025

Name of Entity/Sender: Daniel S. Ward, RHU

Contact--Position/Office: Plan Administrator

Address: 38233 Mound Rd. Bldg. F  
Sterling Heights, MI 48310

Phone Number: (248) 359-0583



# Important Notifications

## Newborns' and Mothers' Health Protection Act Statement of Rights

Group health plans and health insurance issuers generally may not, under Federal law, restrict benefits for any hospital length of stay in connection with childbirth for the mother or newborn child to less than 48 hours following a vaginal delivery, or less than 96 hours following a cesarean section.

However, Federal law generally does not prohibit the mother's or newborn's attending provider, after consulting with the mother, from discharging the mother or her newborn earlier than 48 hours (or 96 hours, as applicable). In any case, plans and insurers may not, under Federal law, require that a provider obtain authorization from the plan or the insurer for prescribing a length of stay not in excess of 48 hours (or 96 hours).



## Women's Health and Cancer Rights Act (WHCRA) Notice

### Enrollment Notice

If you have had or are going to have a mastectomy, you may be entitled to certain benefits under the Women's Health and Cancer Rights Act of 1998 (WHCRA). For individuals receiving mastectomy-related benefits, coverage will be provided in a manner determined in consultation with the attending physician and the patient, for:

- All stages of reconstruction of the breast on which the mastectomy was performed;
- Surgery and reconstruction of the other breast to produce a symmetrical appearance;
- Prostheses; and
- Treatment of physical complications of the mastectomy, including lymphedema.

These benefits will be provided subject to the same deductibles and coinsurance applicable to other medical and surgical benefits provided under this plan. If you would like more information on WHCRA benefits, call your plan administrator.

### Annual Notice

Do you know that your plan, as required by the Women's Health and Cancer Rights Act of 1998, provides benefits for mastectomy-related services including all stages of reconstruction and surgery to achieve symmetry between the breasts, prostheses, and complications resulting from a mastectomy, including lymphedema? Call your plan administrator for more information.



## Premium Assistance Under Medicaid and the Children's Health Insurance Program (CHIP)

If you or your children are eligible for Medicaid or CHIP and you're eligible for health coverage from your employer, your state may have a premium assistance program that can help pay for coverage, using funds from their Medicaid or CHIP programs. If you or your children aren't eligible for Medicaid or CHIP, you won't be eligible for these premium assistance programs but you may be able to buy individual insurance coverage through the Health Insurance Marketplace. For more information, visit [www.healthcare.gov](http://www.healthcare.gov).

If you or your dependents are already enrolled in Medicaid or CHIP and you live in a State listed below, contact your State Medicaid or CHIP office to find out if premium assistance is available.

If you or your dependents are NOT currently enrolled in Medicaid or CHIP, and you think you or any of your dependents might be eligible for either of these programs, contact your State Medicaid or CHIP office or dial **1-877-KIDS NOW** or [www.insurekidsnow.gov](http://www.insurekidsnow.gov) to find out how to apply. If you qualify, ask your state if it has a program that might help you pay the premiums for an employer-sponsored plan.

If you or your dependents are eligible for premium assistance under Medicaid or CHIP, as well as eligible under your employer plan, your employer must allow you to enroll in your employer plan if you aren't already enrolled. This is called a "special enrollment" opportunity, and **you must request coverage within 60 days of being determined eligible for premium assistance**. If you have questions about enrolling in your employer plan, contact the Department of Labor at [www.askebsa.dol.gov](http://www.askebsa.dol.gov) or call **1-866-444-EBSA (3272)**.

**If you live in one of the following states, you may be eligible for assistance paying your employer health plan premiums. The following list of states is current as of March 17, 2025. Contact your State for more information on eligibility –**

ALABAMA – Medicaid	ALASKA – Medicaid
Website: <a href="http://myalhipp.com/">http://myalhipp.com/</a> Phone: 1-855-692-5447	The AK Health Insurance Premium Payment Program Website: <a href="http://myakhipp.com/">http://myakhipp.com/</a> Phone: 1-866-251-4861 Email: <a href="mailto:CustomerService@MyAKHIPP.com">CustomerService@MyAKHIPP.com</a> Medicaid Eligibility: <a href="https://health.alaska.gov/dpa/Pages/default.aspx">https://health.alaska.gov/dpa/Pages/default.aspx</a>
ARKANSAS – Medicaid	CALIFORNIA – Medicaid
Website: <a href="http://myarhipp.com/">http://myarhipp.com/</a> Phone: 1-855-MyARHIPP (855-692-7447)	Health Insurance Premium Payment (HIPP) Program Website: <a href="http://dhcs.ca.gov/hipp">http://dhcs.ca.gov/hipp</a> Phone: 916-445-8322 Fax: 916-440-5676 Email: <a href="mailto:hipp@dhcs.ca.gov">hipp@dhcs.ca.gov</a>
COLORADO – Health First Colorado (Colorado's Medicaid Program) & Child Health Plan Plus (CHP+)	FLORIDA – Medicaid
Health First Colorado Website: <a href="https://www.healthfirstcolorado.com/">https://www.healthfirstcolorado.com/</a> Health First Colorado Member Contact Center: 1-800-221-3943/State Relay 711 CHP+: <a href="https://hcpf.colorado.gov/child-health-plan-plus">https://hcpf.colorado.gov/child-health-plan-plus</a> CHP+ Customer Service: 1-800-359-1991/State Relay 711 Health Insurance Buy-In Program (HIBI): <a href="https://www.mycohibi.com/">https://www.mycohibi.com/</a> HIBI Customer Service: 1-855-692-6442	Website: <a href="https://www.flmedicaidtprecovery.com/flmedicaidtprecovery.com/hipp/index.html">https://www.flmedicaidtprecovery.com/flmedicaidtprecovery.com/hipp/index.html</a> Phone: 1-877-357-3268

GEORGIA – Medicaid	INDIANA – Medicaid
<p>GA HIPP Website: <a href="https://medicaid.georgia.gov/health-insurance-premium-payment-program-hipp">https://medicaid.georgia.gov/health-insurance-premium-payment-program-hipp</a>  Phone: 678-564-1162, Press 1  GA CHIPRA Website:  <a href="https://medicaid.georgia.gov/programs/third-party-liability/childrens-health-insurance-program-reauthorization-act-2009-chipra">https://medicaid.georgia.gov/programs/third-party-liability/childrens-health-insurance-program-reauthorization-act-2009-chipra</a>  Phone: 678-564-1162, Press 2</p>	<p>Health Insurance Premium Payment Program  All other Medicaid  Website: <a href="https://www.in.gov/medicaid/">https://www.in.gov/medicaid/</a>  <a href="http://www.in.gov/fssa/dfp/">http://www.in.gov/fssa/dfp/</a>  Family and Social Services Administration  Phone: 1-800-403-0864  Member Services Phone: 1-800-457-4584</p>
IOWA – Medicaid and CHIP (Hawki)	KANSAS – Medicaid
<p>Medicaid Website:  <a href="#">Iowa Medicaid   Health &amp; Human Services</a>  Medicaid Phone: 1-800-338-8366  Hawki Website:  <a href="#">Hawki - Healthy and Well Kids in Iowa   Health &amp; Human Services</a>  Hawki Phone: 1-800-257-8563  HIPP Website: <a href="#">Health Insurance Premium Payment (HIPP)   Health &amp; Human Services (iowa.gov)</a>  HIPP Phone: 1-888-346-9562</p>	<p>Website: <a href="https://www.kancare.ks.gov/">https://www.kancare.ks.gov/</a>  Phone: 1-800-792-4884  HIPP Phone: 1-800-967-4660</p>
KENTUCKY – Medicaid	LOUISIANA – Medicaid
<p>Kentucky Integrated Health Insurance Premium Payment Program (KI-HIPP) Website:  <a href="https://chfs.ky.gov/agencies/dms/member/Pages/kihipp.aspx">https://chfs.ky.gov/agencies/dms/member/Pages/kihipp.aspx</a>  Phone: 1-855-459-6328  Email: <a href="mailto:KIHIPP.PROGRAM@ky.gov">KIHIPP.PROGRAM@ky.gov</a>  KCHIP Website: <a href="https://kynect.ky.gov">https://kynect.ky.gov</a>  Phone: 1-877-524-4718  Kentucky Medicaid Website:  <a href="https://chfs.ky.gov/agencies/dms">https://chfs.ky.gov/agencies/dms</a></p>	<p>Website: <a href="http://www.medicicaid.la.gov">www.medicicaid.la.gov</a> or <a href="http://www.ldh.la.gov/la hipp">www.ldh.la.gov/la hipp</a>  Phone: 1-888-342-6207 (Medicaid hotline) or 1-855-618-5488 (LaHIPP)</p>
MAINE – Medicaid	MASSACHUSETTS – Medicaid and CHIP
<p>Enrollment Website:  <a href="https://www.mymaineconnection.gov/benefits/s/?language=en_US">https://www.mymaineconnection.gov/benefits/s/?language=en_US</a>  Phone: 1-800-442-6003  TTY: Maine relay 711  Private Health Insurance Premium Webpage:  <a href="https://www.maine.gov/dhhs/ofi/applications-forms">https://www.maine.gov/dhhs/ofi/applications-forms</a>  Phone: 1-800-977-6740  TTY: Maine relay 711</p>	<p>Website: <a href="https://www.mass.gov/masshealth/pa">https://www.mass.gov/masshealth/pa</a>  Phone: 1-800-862-4840  TTY: 711  Email: <a href="mailto:masspremassistance@accenture.com">masspremassistance@accenture.com</a></p>
MINNESOTA – Medicaid	MISSOURI – Medicaid
<p>Website:  <a href="https://mn.gov/dhs/health-care-coverage/">https://mn.gov/dhs/health-care-coverage/</a>  Phone: 1-800-657-3672</p>	<p>Website:  <a href="http://www.dss.mo.gov/mhd/participants/pages/hipp.htm">http://www.dss.mo.gov/mhd/participants/pages/hipp.htm</a>  Phone: 573-751-2005</p>

MONTANA – Medicaid	NEBRASKA – Medicaid
Website: <a href="http://dphhs.mt.gov/MontanaHealthcarePrograms/HIPP">http://dphhs.mt.gov/MontanaHealthcarePrograms/HIPP</a> Phone: 1-800-694-3084 Email: <a href="mailto:HSHIPPProgram@mt.gov">HSHIPPProgram@mt.gov</a>	Website: <a href="http://www.ACCESSNebraska.ne.gov">http://www.ACCESSNebraska.ne.gov</a> Phone: 1-855-632-7633 Lincoln: 402-473-7000 Omaha: 402-595-1178
NEVADA – Medicaid	NEW HAMPSHIRE – Medicaid
Medicaid Website: <a href="http://dhcfp.nv.gov">http://dhcfp.nv.gov</a> Medicaid Phone: 1-800-992-0900	Website: <a href="https://www.dhhs.nh.gov/programs-services/medicaid/health-insurance-premium-program">https://www.dhhs.nh.gov/programs-services/medicaid/health-insurance-premium-program</a> Phone: 603-271-5218 Toll free number for the HIPP program: 1-800-852-3345, ext. 15218 Email: <a href="mailto:DHHS.ThirdPartyLiabi@dhhs.nh.gov">DHHS.ThirdPartyLiabi@dhhs.nh.gov</a>
NEW JERSEY – Medicaid and CHIP	NEW YORK – Medicaid
Medicaid Website: <a href="http://www.state.nj.us/humanservices/dmahs/clients/medicaid/">http://www.state.nj.us/humanservices/dmahs/clients/medicaid/</a> Phone: 1-800-356-1561 CHIP Premium Assistance Phone: 609-631-2392 CHIP Website: <a href="http://www.njfamilycare.org/index.html">http://www.njfamilycare.org/index.html</a> CHIP Phone: 1-800-701-0710 (TTY: 711)	Website: <a href="https://www.health.ny.gov/health_care/medicaid/">https://www.health.ny.gov/health_care/medicaid/</a> Phone: 1-800-541-2831
NORTH CAROLINA – Medicaid	NORTH DAKOTA – Medicaid
Website: <a href="https://medicaid.ncdhhs.gov/">https://medicaid.ncdhhs.gov/</a> Phone: 919-855-4100	Website: <a href="https://www.hhs.nd.gov/healthcare">https://www.hhs.nd.gov/healthcare</a> Phone: 1-844-854-4825
OKLAHOMA – Medicaid and CHIP	OREGON – Medicaid and CHIP
Website: <a href="http://www.insureoklahoma.org">http://www.insureoklahoma.org</a> Phone: 1-888-365-3742	Website: <a href="http://healthcare.oregon.gov/Pages/index.aspx">http://healthcare.oregon.gov/Pages/index.aspx</a> Phone: 1-800-699-9075
PENNSYLVANIA – Medicaid and CHIP	RHODE ISLAND – Medicaid and CHIP
Website: <a href="https://www.pa.gov/en/services/dhs/apply-for-medicaid-health-insurance-premium-payment-program-hipp.html">https://www.pa.gov/en/services/dhs/apply-for-medicaid-health-insurance-premium-payment-program-hipp.html</a> Phone: 1-800-692-7462 CHIP Website: <a href="http://www.pa.gov/Children's%20Health%20Insurance%20Program">Children's Health Insurance Program (CHIP) (pa.gov)</a> CHIP Phone: 1-800-986-KIDS (5437)	Website: <a href="http://www.eohhs.ri.gov/">http://www.eohhs.ri.gov/</a> Phone: 1-855-697-4347, or 401-462-0311 (Direct RIte Share Line)
SOUTH CAROLINA – Medicaid	SOUTH DAKOTA - Medicaid
Website: <a href="https://www.scdhhs.gov">https://www.scdhhs.gov</a> Phone: 1-888-549-0820	Website: <a href="http://dss.sd.gov">http://dss.sd.gov</a> Phone: 1-888-828-0059

TEXAS – Medicaid	UTAH – Medicaid and CHIP
Website: <a href="#">Health Insurance Premium Payment (HIPP) Program   Texas Health and Human Services</a> Phone: 1-800-440-0493	Utah’s Premium Partnership for Health Insurance (UPP) Website: <a href="https://medicaid.utah.gov/upp/">https://medicaid.utah.gov/upp/</a> Email: <a href="mailto:upp@utah.gov">upp@utah.gov</a> Phone: 1-888-222-2542 Adult Expansion Website: <a href="https://medicaid.utah.gov/expansion/">https://medicaid.utah.gov/expansion/</a> Utah Medicaid Buyout Program Website: <a href="https://medicaid.utah.gov/buyout-program/">https://medicaid.utah.gov/buyout-program/</a> CHIP Website: <a href="https://chip.utah.gov/">https://chip.utah.gov/</a>
VERMONT– Medicaid	VIRGINIA – Medicaid and CHIP
Website: <a href="#">Health Insurance Premium Payment (HIPP) Program   Department of Vermont Health Access</a> Phone: 1-800-250-8427	Website: <a href="https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select">https://coverva.dmas.virginia.gov/learn/premium-assistance/famis-select</a> <a href="https://coverva.dmas.virginia.gov/learn/premium-assistance/health-insurance-premium-payment-hipp-programs">https://coverva.dmas.virginia.gov/learn/premium-assistance/health-insurance-premium-payment-hipp-programs</a> Medicaid/CHIP Phone: 1-800-432-5924
WASHINGTON – Medicaid	WEST VIRGINIA – Medicaid and CHIP
Website: <a href="https://www.hca.wa.gov/">https://www.hca.wa.gov/</a> Phone: 1-800-562-3022	Website: <a href="https://dhhr.wv.gov/bms/">https://dhhr.wv.gov/bms/</a> <a href="http://mywvhipp.com/">http://mywvhipp.com/</a> Medicaid Phone: 304-558-1700 CHIP Toll-free phone: 1-855-MyWVHIPP (1-855-699-8447)
WISCONSIN – Medicaid and CHIP	WYOMING – Medicaid
Website: <a href="https://www.dhs.wisconsin.gov/badgercareplus/p-10095.htm">https://www.dhs.wisconsin.gov/badgercareplus/p-10095.htm</a> Phone: 1-800-362-3002	Website: <a href="https://health.wyo.gov/healthcarefin/medicaid/programs-and-eligibility/">https://health.wyo.gov/healthcarefin/medicaid/programs-and-eligibility/</a> Phone: 1-800-251-1269

To see if any other states have added a premium assistance program since March 17, 2025, or for more information on special enrollment rights, contact either:

U.S. Department of Labor  
Employee Benefits Security Administration  
[www.dol.gov/agencies/ebsa](http://www.dol.gov/agencies/ebsa)  
1-866-444-EBSA (3272)  
Menu Option 4, Ext. 61565

U.S. Department of Health and Human Services  
Centers for Medicare & Medicaid Services  
[www.cms.hhs.gov](http://www.cms.hhs.gov)  
**Error! Hyperlink reference not valid.** 1-877-267-2323,

## Paperwork Reduction Act Statement

According to the Paperwork Reduction Act of 1995 (Pub. L. 104-13) (PRA), no persons are required to respond to a collection of information unless such collection displays a valid Office of Management and Budget (OMB) control number. The Department notes that a Federal agency cannot conduct or sponsor a collection of information unless it is approved by OMB under the PRA, and displays a currently valid OMB control number, and the public is not required to respond to a collection of information unless it displays a currently valid OMB control number. See 44 U.S.C. 3507. Also, notwithstanding any other provisions of law, no person shall be subject to penalty for failing to comply with a collection of information if the collection of information does not display a currently valid OMB control number. See 44 U.S.C. 3512.

The public reporting burden for this collection of information is estimated to average approximately seven minutes per respondent. Interested parties are encouraged to send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the U.S. Department of Labor, Employee Benefits Security Administration, Office of Policy and Research, Attention: PRA Clearance Officer, 200 Constitution Avenue, N.W., Room N-5718, Washington, DC 20210 or email [ebsa.opr@dol.gov](mailto:ebsa.opr@dol.gov) and reference the OMB Control Number 1210-0137.

# 125 Premium Only Plan (POP)

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This benefit allows you to make your medical contributions with pre-tax dollars. **This benefit will save you valuable tax dollars and put more money in your “take home” check.**

The Section 125 Premium Only Plan lets you pay your portion of group medical premiums with pre-tax dollars. With Section 125, premium payments are deducted from your paycheck before Federal and Social Security taxes (and, in some cases, before State taxes).

By paying premiums with pre-tax dollars, you reduce taxable income and **take home a larger portion of your income.**

For an employee who pays \$2,922 per year toward medical premium, the increases in take-home pay could be up to \$876. The exact amount will depend on your personal tax situation.

Here are a few facts you should know about the Section 125 Premium Only Plan:

- Participation in the plan does not affect benefits or the amount of premium for these benefits - it simply allows you to pay for these benefits on a pre-tax basis.
- Your future W-2 (tax withholding) statements will reflect your reduced taxable income (gross income minus your pre-tax premium payments).
- You cannot change this election during the plan year unless there has been a significant change in cost of coverage on account of and consistent with a change in status (such as marriage or divorce, birth or adoption of a child, death of a spouse or child, termination or commencement of employment of a spouse, taking an unpaid leave of absence or switching from part-time to full-time status or vice versa by you or your spouse).
- Your portion of the premium paid with before-tax dollars will automatically increase or decrease, as the case may be, to reflect the changes in the medical and dental benefit premiums.
- Because you'll be paying less in Social Security taxes, participation in the Section 125 Plan may reduce your future Social Security benefits.

Because the Section 125 Premium Only Plan is an important part of eligible employee benefit program you will automatically be included Premium Only Plan unless you request in writing that you do not want to participate and provide it with your Enrollment Election form to the Human Resources Department.

# Notice of Privacy Practices

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JACS Enterprises INC.  
8305 S. Saginaw St.  
Suite 11  
Grand Blanc, MI 48439  
810-606-0885

## Privacy Official:

Daniel Ward, RHU, ChHC, LIC  
38233 Mound Rd, Building F  
Sterling Heights, MI 48310  
(248) 359-0583  
Daniel.ward@nfp.com  
Effective Date: 01/01/2025

## Your Information. Your Rights. Our Responsibilities.

This notice describes how medical information about you may be used and disclosed and how you can get access to this information. **Please review it carefully.**

## Your Rights

You have the right to:

- Get a copy of your paper or electronic medical record
- Correct your paper or electronic medical record
- Request confidential communication
- Ask us to limit the information we share
- Get a list of those with whom we've shared your information
- Get a copy of this privacy notice
- Choose someone to act for you
- File a complaint if you believe your privacy rights have been violated

## Your Choices

You have some choices in the way that we use and share information as we:

- Tell family and friends about your condition
- Provide disaster relief
- Include you in a hospital directory
- Provide mental health care
- Market our services and sell your information
- Raise funds

## Our Uses and Disclosures

We may use and share your information as we:

- Treat you
- Run our organization
- Bill for your services
- Help with public health and safety issues
- Do research
- Comply with the law
- Respond to organ and tissue donation requests
- Work with a medical examiner or funeral director
- Address workers' compensation, law enforcement, and other government requests
- Respond to lawsuits and legal actions



## Your Rights

**When it comes to your health information, you have certain rights.** This section explains your rights and some of our responsibilities to help you.

### **Get an electronic or paper copy of your medical record**

- You can ask to see or get an electronic or paper copy of your medical record and other health information we have about you. Ask us how to do this.
- We will provide a copy or a summary of your health information, usually within 30 days of your request. We may charge a reasonable, cost-based fee.

### **Ask us to correct your medical record**

- You can ask us to correct health information about you that you think is incorrect or incomplete. Ask us how to do this.
- We may say “no” to your request, but we’ll tell you why in writing within 60 days.

### **Request confidential communications**

- You can ask us to contact you in a specific way (for example, home or office phone) or to send mail to a different address.
- We will say “yes” to all reasonable requests.

### **Ask us to limit what we use or share**

- You can ask us not to use or share certain health information for treatment, payment, or our operations. We are not required to agree to your request, and we may say “no” if it would affect your care.
- If you pay for a service or health care item out-of-pocket in full, you can ask us not to share that information for the purpose of payment or our operations with your health insurer. We will say “yes” unless a law requires us to share that information.

### **Get a list of those with whom we’ve shared information**

- You can ask for a list (accounting) of the times we’ve shared your health information for six years prior to the date you ask, who we shared it with, and why.
- We will include all the disclosures except for those about treatment, payment, and health care operations, and certain other disclosures (such as any you asked us to make). We’ll provide one accounting a year for free but will charge a reasonable, cost-based fee if you ask for another one within 12 months.

### **Get a copy of this privacy notice**

- You can ask for a paper copy of this notice at any time, even if you have agreed to receive the notice electronically. We will provide you with a paper copy promptly.

### **Choose someone to act for you**

- If you have given someone medical power of attorney or if someone is your legal guardian, that person can exercise your rights and make choices about your health information.
- We will make sure the person has this authority and can act for you before we take any action.

## File a complaint if you feel your rights are violated

You can complain if you feel we have violated your rights by contacting us at:

Daniel Ward, RHU, ChHC, LIC  
38233 Mound Rd, Building F  
Sterling Heights, MI 48310  
(248) 359-0583  
Daniel.ward@nfp.com

- You can file a complaint with the U.S. Department of Health and Human Services Office for Civil Rights by sending a letter to 200 Independence Avenue, S.W., Washington, D.C. 20201, calling 1-877-696-6775, or visiting [www.hhs.gov/ocr/privacy/hipaa/complaints/](http://www.hhs.gov/ocr/privacy/hipaa/complaints/).
- We will not retaliate against you for filing a complaint.

## Your Choices

**For certain health information, you can tell us your choices about what we share.** If you have a clear preference for how we share your information in the situations described below, talk to us. Tell us what you want us to do, and we will follow your instructions.

In these cases, you have both the right and choice to tell us to:

- Share information with your family, close friends, or others involved in your care
- Share information in a disaster relief situation
- Include your information in a hospital directory

*If you are not able to tell us your preference, for example if you are unconscious, we may go ahead and share your information if we believe it is in your best interest. We may also share your information when needed to lessen a serious and imminent threat to health or safety.*

In these cases we never share your information unless you give us written permission:

- Marketing purposes
- Sale of your information
- Most sharing of psychotherapy notes

In the case of fundraising:

- We may contact you for fundraising efforts, but you can tell us not to contact you again.

## Our Uses and Disclosures

### How do we typically use or share your health information?

We typically use or share your health information in the following ways.

#### Treat you

We can use your health information and share it with other professionals who are treating you. *Example: A doctor treating you for an injury asks another doctor about your overall health condition.*

#### Run our organization

We can use and share your health information to run our practice, improve your care, and contact you when necessary. *Example: We use health information about you to manage your treatment and services.*

#### Bill for your services

We can use and share your health information to bill and get payment from health plans or other entities. *Example: We give information about you to your health insurance plan so it will pay for your services.*

### How else can we use or share your health information?

We are allowed or required to share your information in other ways – usually in ways that contribute to the public good, such as public health and research. We have to meet many conditions in the law before we can share your information for these purposes. For more information, see:

[www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/noticepp.html](http://www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/noticepp.html).

## **Help with public health and safety issues**

We can share health information about you for certain situations such as:

- Preventing disease
- Helping with product recalls
- Reporting adverse reactions to medications
- Reporting suspected abuse, neglect, or domestic violence
- Preventing or reducing a serious threat to anyone's health or safety

## **Do research**

We can use or share your information for health research.

## **Comply with the law**

We will share information about you if state or federal laws require it, including with the Department of Health and Human Services if it wants to see that we're complying with federal privacy law.

## **Respond to organ and tissue donation requests**

We can share health information about you with organ procurement organizations.

## **Work with a medical examiner or funeral director**

We can share health information with a coroner, medical examiner, or funeral director when an individual dies.

## **Address workers' compensation, law enforcement, and other government requests**

We can use or share health information about you:

- For workers' compensation claims
- For law enforcement purposes or with a law enforcement official
- With health oversight agencies for activities authorized by law
- For special government functions such as military, national security, and presidential protective services

## **Respond to lawsuits and legal actions**

We can share health information about you in response to a court or administrative order, or in response to a subpoena.

## **Our Responsibilities**

- We are required by law to maintain the privacy and security of your protected health information.
- We will let you know promptly if a breach occurs that may have compromised the privacy or security of your information.
- We must follow the duties and privacy practices described in this notice and give you a copy of it.
- We will not use or share your information other than as described here unless you tell us we can in writing. If you tell us we can, you may change your mind at any time. Let us know in writing if you change your mind.

For more information, see: [www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/noticepp.html](http://www.hhs.gov/ocr/privacy/hipaa/understanding/consumers/noticepp.html).

## **Changes to the Terms of this Notice**

We can change the terms of this notice, and the changes will apply to all information we have about you. The new notice will be available upon request, in our office, and on our web site.







## JACS Enterprises Inc.

### IMPORTANT EMPLOYEE BENEFITS CONTACT INFORMATION

 <b>Blue Cross Blue Shield</b> of Michigan	1-877-790-2583	<a href="http://www.bcbsm.com">www.bcbsm.com</a>
 <b>DELTA DENTAL</b>   <b>DeltaVision</b> <small>In partnership with VSP®</small>	1-800-524-0149  1-800-877-7195	<a href="http://www.deltadentalmi.com">www.deltadentalmi.com</a>  <a href="http://www.vsp.com">www.vsp.com</a>
 <b>NFP</b> <b>An Aon Company</b>	Daniel S. Ward, RHU, ChHC, LIC Vice President of Franchise Sales (248) 359-0583	Ashley Tretts Account Manager/Client Service Representative (586) 554-7424

The information contained in this summary should in no way be construed as a promise or guarantee of employment or benefits. The JACS Enterprises, Inc. reserves the right to modify, amend, suspend, or terminate any plan at any time for any reason. If there is a conflict between the information in this notice and the actual plan policies, the policies will always govern. Complete details about the benefits can be obtained by reviewing current plan descriptions, contracts, certificates, and policies available from the HR Department.